



INTERNAL JOB ANNOUNCEMENT

DELI MANAGER #18 New Concord

REPORTS TO: Store Operator

JOB FUNCTION: Effectively direct and supervise the activities of all deli department personnel to achieve the sales and profit goals established for the department. Ensure that the work shifts of all department personnel contribute to the financial best interests of the store.

QUALIFICATIONS AND REQUIREMENTS:

1. A minimum of one year's deli experience.
2. Previous supervisory experience preferred.
3. Certified by the National Restaurant Association in Serv Safe.

DUTIES AND RESPONSIBILITIES:

1. Observe all store rules and company policies.
2. Maintain a neat, well-groomed personal appearance at all times and observe company dress regulations.
3. Greet all customers and provide them with prompt and courteous service.
4. Observe shift-operating hours at all times as scheduled by management.
5. Ensure compliance with all state, county, and local laws and regulations including weights and measure laws and labeling requirements.
6. Follow approved procedures for receiving product, pricing, stocking, and merchandising to ensure quality protection, accuracy and product rotation.
7. Control department expenses and utilize energy conservation practices.
8. Order and maintain inventory control. Handle damaged and spoiled products according to company policy.
9. Comply with safety policies and procedures and ensure that all department personnel do also.
10. Responsible for supervising, training, scheduling, and evaluating performance of all department personnel.
11. Maintain good communications in the store and throughout the company.
12. Maintain housekeeping and sanitation standards in compliance with store policy and state and local health regulations on a regular, ongoing basis.
13. Ensure that all department equipment is correctly used and maintained in good working condition. Advise management of any maintenance or equipment problems.
14. Must be able to calculate gross margins and discounts and to apply concepts of basic algebra.
15. Able to hear, speak, read, and write.

If you are interested in being considered for this position, please complete an Internal Application Form and submit to Human Resources.

By: 01/19/2018

EOE



INTERNAL JOB ANNOUNCEMENT

16. Able to occasionally exert or lift up to 50 pounds and frequently exert or lift negligible amounts of weight.
17. Able to stock coolers and shelves and endure working under extremes in refrigerated storage areas.
18. Achieve necessary sales and profit goals as established corporately.
19. Supervise production, cost tests, and kitchen procedures.
20. Maintain and submit all required records and reports.
21. Perform other duties and assignments as requested by management.

If you are interested in being considered for this position, please complete an Internal Application Form and submit to Human Resources.

By: 01/19/2018

EOE