

RIESBECK FOOD MARKETS, INC.

TERMINATION NOTICE

Name of Employee _____ Dept. _____

Store No. and Location _____

Last Day Worked _____ Recommend for Rehire: Yes No

Reason for Termination: Voluntary Involuntary

Reason for Leave of Absence:

Sick Military Maternity Laid off—lack of work Dismissed

Did the employee leave after giving a notice? Yes No How much? _____

Give full explanation of the reason for leaving. _____

Store Manager

Date

Personnel

Date